



# Employment Application Form

(Please complete in BLOCK LETTERS or TYPE)

POST APPLIED FOR:

**RESEARCH ASSISTANT**

*Please return this form to: Melyn Consulting, Bryn Conwy, Trefriw LL27 0JH*

<b>SURNAME:</b>	<b>FIRST NAMES (or INITIALS):</b>
<b>ADDRESS:</b>	<b>TELEPHONE:</b>
	<b>Home:</b>
	<b>Work:</b>
	<b>Email Address:</b>
<p>I confirm that the information given on this form is, to the best of my knowledge true and complete.</p>	
<p><b>SIGNATURE:</b> _____ <b>DATE:</b> _____ .</p>	

**EDUCATION / TRAINING:**

DATE	INSTITUTION	SUBJECT or QUALIFICATION

**EMPLOYMENT HISTORY:**

Please give details beginning with your current or last job and giving current salary

DATES From - To	EMPLOYER	POSITION HELD and DESCRIPTION OF DUTIES	REASON FOR LEAVING

**DETAILS OF RELEVANT EXPERIENCE (including voluntary work)**

**HAVE YOU EVER BEEN CONVICTED OF A CRIMINAL OFFENCE OR BEEN DISMISSED FROM A POST FOR GROSS MISCONDUCT INVOLVING HARM TO CHILDREN?**

**YES**  **NO**

If yes, please give details:

**HEALTH HISTORY** (Please indicate any long term illness)

**EARLIEST DATE THAT YOU COULD TAKE UP THE APPOINTMENT:**

**NAMES OF TWO REFEREES** – one of whom should in preference be your last or current employer

**NAME:**

**ADDRESS:**

**OCCUPATION:**

**NAME:**

**ADDRESS:**

**OCCUPATION:**

**MAY WE CONTACT REFEREES PRIOR TO INTERVIEW? YES**  **NO**

**PLEASE DESCRIBE YOUR REASONS FOR MAKING THIS APPLICATION:**

(Refer to Job Description and Person Specification when answering this question and use separate continuation sheet if necessary)